DATE: November 12, 2013
(Council Members are asked to call the Town Manager’s office if they are unable to attend the meeting.)

TIME: 7:00 P.M.

PLACE: Council Chambers, Town Hall

AGENDA

A. Call to Order.

B. Pledge of Allegiance.

C. Public Hearing.
   1. A Public Hearing to Consider the Purchase of Lot 8 Collinsville Road Owned by YMCA of Greater Hartford (approximately 10.75 acres) for a Purchase Price of $161,250.

D. Presentations and Recognitions.
   1. Rose Ponte, Farmington Economic Development Director
   2. Proclamation - Priscilla Peale
   3. Veterans Day Proclamation – Arden Courts
   4. Cordell Szot – Eagle Scout Proclamation

E. New Items.

F. Public Comments - Anyone from the audience who wishes to address the Town Council may do so at this time.

G. Reading of Minutes.
   1. October 8, 2013 Regular Town Council Meeting

H. Reading of Communications and Written Appeals.
   1. None

I. Report of Committees.
   1. UCONN Committee(s)
   2. Land Acquisition Committee
   3. Green Efforts Committee(s)
   4. Joint Town of Farmington/City of Hartford Committee
   5. Bicycle Advisory Committee

J. Report of the Council Chair and Liaisons.
   1. Chair Report
   2. Board of Education Liaison Report
3. Unionville Village Improvement Association Liaison Report  
4. Town Plan and Zoning Liaison Report  
5. Water Pollution Control Authority Report  
7. Human Relations Commission Liaison Report  
8. Any Other Liaison Reports  

K. Report of the Town Manager – Department of Agriculture Farm Viability Grant, Urban Forestry Grant, STEAP Grant, Snowberry Cobble Update, Metropolitan District Letter, Bright Ideas Grant, Recreation Recruitment, Town Council Reception, Quarterly Reports and Goals  

L. Appointments.  
1. Plainville Area Cable TV Advisory Council (Erickson) (R)  
2. Plainville Area Cable TV Advisory Council (Bagdigian-Butter)(D)  
3. Plainville Area Cable TV Advisory Council (Landry)(R)  
4. North Central Regional Mental Health Board, Inc. (Wienke)(R)  
5. North Central Regional Mental Health Board, Inc. (Parady)  
6. Human Relations Commission (Elling)(D)  
7. Human Relations Commission (Chakraborty) (R)  
8. Human Relations Commission (Mambrino)(R)  
9. Building Code Board of Appeals (Charette)(R)  
11. Economic Development Commission (Bonk)(R)  
12. Economic Development Commission (Kleinman)(D)  
13. Economic Development Commission (Howard)(R)  
14. Farmington Historic District Commission (Calciano)(D)  
15. Housing Authority (DeMeo)(D)  
16. Housing Partnership (Ollendorf)  
17. Retirement Board (Ollendorf)  
18. Water Pollution Control Authority (Charette)(R)  
19. Unionville Historic District and Properties Commission(Johnson)(U)  
20. Land Acquisition Committee (Maresh)(R)  

M. Old Business. None  

N. New Business.  

1. To Recommend The Purchase Of Lot 8 Collinsville Road Owned By YMCA Of Greater Hartford (Approximately 10.75 Acres) For A Purchase Price Of $161,250 To The TPZ For A Report Under Section 8-24 Of The Connecticut State Statutes.  

2. To Authorize the Town Manager to Sign an Agreement for the Installation of a Monitoring Well on Town Property Near the Access Road to the Fishing Pier Adjacent to the Water Pollution Control Facility.
3. To Authorize the Town Manager to Execute the Required Documentation to Participate in the Connecticut Conference of Municipalities (CCM) Discount Prescription Drug Card Program.

4. To Disband the Farm Sub-Committee that has Completed its Work.

5. To Approve Property Tax Refunds.


7. To Approve the OPM Regional Performance Incentive Program Resolution.

O. Executive Session- To Discuss Matters Concerning Collective Bargaining and Land Acquisition
PROCLAMATION

WHEREAS, Priscilla Peale has been an employee of the Town of Farmington since May 1977, and

WHEREAS, Priscilla Peale has always been enthusiastic and dedicated to the Town’s recreational needs, and has been instrumental in building many recreational programs for the Town of Farmington, and

WHEREAS, Thirty-five years ago Priscilla Peale started an exceptional program known as Wednesday Walkers that has stood the test of time, and

WHEREAS, Priscilla Peale started many of the cultural and creative programs for the Town, including dance lessons, preschool programs, playground camps, holiday programs, concerts at the gazebo and numerous other successful programs and events just to name a few, and

WHEREAS, Priscilla Peale brought the Hershey Track and Field Youth Program to the Town in the early 80’s and from this program produced numerous athletes who have gone on to compete in other track and field competitions, and

WHEREAS, in 2004 Priscilla Peale received the award for “Outstanding Local Program/Volunteer” from the National Hershey Track and Field Program, and

WHEREAS, Priscilla Peale is well known for being personally committed to overseeing each recreational program and was actively involved in the programs by singing with the bands at the concert series, playing badminton, climbing the jungle gym with the playground camp participants, scooping ice cream at the annual ice-cream socials, and overseeing the soccer programs while riding on a golf cart with Al Bell, and

WHEREAS, Priscilla Peale has always given selflessly of her time and energy and is passionate about all the participants in the Town’s programs, and

WHEREAS, Priscilla Peale firmly believes that “RECREATION MAKES LIFE WORTH LIVING.”

NOW THEREFORE, the Farmington Town Council hereby commends Priscilla Peale for her excellent work on behalf of the community and we hereby thank her for her selfless dedication and immeasurable contributions and commitment to the Town of Farmington and its residents. The Farmington Town Council hereby extends to Priscilla best wishes in her future endeavors. Dated at Farmington, Connecticut this 12th day November 2013.

Jeffrey Hogan, Chair Farmington Town Council
PROCLAMATION

WHEREAS, the citizens of our country are justly proud of the men and women who have fought to defend the principles of liberty and freedom on which our nation was founded, and

WHEREAS, from the Revolutionary-era militias through today’s sophisticated defense structure, American service members have defended our country in times of challenge, brought honor to the United States and created a solid foundation for its continued security, growth and prosperity, and

WHEREAS, despite the tremendous perils and pressures of wartime, our Armed Forces have defended the country with conviction and courage. In admiration of the strength of our convictions, other nations have looked to America for leadership, and our allies have always been secure in the knowledge that our proud country will not allow its principles and beliefs to be compromised, and

WHEREAS, the citizens of the United States will forever owe an immense debt of gratitude to our Veterans for the sacrifices they have made to secure the safety of our country, and

WHEREAS, as an expression of that gratitude, President Dwight D. Eisenhower signed into law an act calling for the observance of Veterans Day on November 11th of each year, and in 1921 that date was originally designated as Armistice Day in remembrance of the end of World War I and as a perpetual reminder of the blessings of peace, and by 1954, the observance widened to honor the courageous Veterans of all foreign conflicts, and

WHEREAS, our Veterans reflect the preeminent qualities of patriotism and courage in all of us and continue to make countless contributions to military and civilian life. In addition, many men and women from the Connecticut National Guard are serving in Iraq or Afghanistan, or are scheduled to be deployed there shortly, along with many other Connecticut residents serving with the United States Army, Air Force, Navy, Marines and Coast Guard.

Now, therefore, be it resolved, that the Farmington Town Council hereby thanks the many contributions and accomplishments of all our Veterans.

Dated this 12th day of November 2013, Farmington, Connecticut.

___________________________
Jeffrey Hogan
Chair, Farmington Town Council
PROCLAMATION

WHEREAS, the Boy Scouts of America help train the youth of our community with skills which will serve them well in the future, and

WHEREAS, many of our youth participate in activities of the Boy Scouts of America which benefit our community, and

WHEREAS, one of the crowning achievements of Boy Scouting is the attainment of the rank of Eagle Scout, and

WHEREAS, Cordell Anthony Szot from Troop 68 Boy Scouts of America recently completed the requirements for Eagle Scout, and

WHEREAS, Cordell Anthony Szot's project benefited the Winding Trails' members, campers, school groups and visitors both educationally and for their own personal enjoyment, and

WHEREAS, Cordell Anthony Szot's worked on his project from start to finish at the shore of Phantom Pond at Winding Trails in Farmington, CT, and

WHEREAS, as a result of Cordell Anthony Szot's work, there is a 10 foot by 6 foot bird blind constructed of wood with an open back and a tilted roof for viewing birds and other wildlife, and

WHEREAS, as a result of Cordell Anthony Szot's work, the lives of the people of Farmington will be enriched and enhanced.

NOW THEREFORE BE IT RESOLVED that on behalf of the Farmington Town Council we hereby extend to Eagle Scout Cordell Anthony Szot our best wishes and we hereby proclaim November 13, 2013 as Cordell Anthony Szot Day in Farmington, and

We hereby congratulate Cordell Anthony Szot for the dedication and perseverance that he demonstrated in this effort. November 2013 at Farmington, Connecticut.

________________________
Jeffrey J. Hogan
Chair, Farmington Town Council
MOTION: Agenda Item K

**Report of the Town Manager**  Department of Agriculture Farm Viability Grant, Urban Forestry Grant, STEAP Grant, Snowberry Cobble Update, Metropolitan District Letter, Bright Ideas Grant, Recreation Recruitment, Town Council Reception, Quarterly Reports and Goals

**Department of Agriculture Farm Viability Grant**
The Town has applied for the Department of Agriculture Farm Viability Grant Program Award for the purpose of drilling an agricultural well on 199 Town Farm Road. The Public Act of 2005, an Act Concerning Farm Land Preservation, Land Protection, Affordable Housing and Historic Preservation appropriated $49,999 for Agriculture Viability Grants to be distributed by the Connecticut Department of Agriculture to a variety of agricultural stakeholders including farmers, farmer cooperatives, non-profits working directly with farmers, and municipalities. Of this $49,999, the Town of Farmington is applying for $6,700 in matching grant funds to drill an agricultural well on 199 Town Farm Road in accordance with the Fisher Farm Five-Year Capital Improvement Plan. Funding under these programs must promote agricultural sustainability and/or increase the economic viability of one or many farm businesses.

**Department of Energy and Environmental Protection America the Beautiful Grant**
The Town has applied for the Department of Energy and Environmental Protection, Division of Forestry (DEEP Forestry) America the Beautiful Program Award for the purpose of continuing the Town’s Invasive Species Management Plan and as part of the Town’s overall Plan of Conservation and Development which is the Town’s blueprint for the physical and economic development of our community. The Town of Farmington is applying for $12,000 in matching grant funds to prepare and implement a new invasive species management plan for the Farmington River floodplain along the Southern Corridor of the Farmington River. Funding under these programs must promote urban forestry throughout the State of Connecticut.

**Office of Policy and Management STEAP Grant**
The Town is in the process of applying for the Office of Policy and Management Small Town Economic Assistance Program (STEAP) Grant for the purpose of installing a synthetic turf field at Farmington High School. Eligible municipalities may apply for $500,000 in STEAP funding each year through the State Bond Commission for the purpose of pursuing capital projects. The Town of Farmington is applying for $500,000 in funding, on behalf the community group “Friends of Farmington Field to Install a Synthetic Turf Field at Farmington High School.”

**Snowberry Cobble Resident Concerns**
As a follow up to the last Town Council meeting the Town Planner has been in contact with the Farmington Police Department, Town Attorney, town staff and an official of the Snowberry Cobble Homeowner’s Association to discuss the issues involving 1 Aztec Trail and the alleged squatters. The property owner of 1 Aztec Trail appears to be an absentee owner living in Florida and the official of the
association claims that there are 2 “families” of unrelated individuals living in the unit in separate bedrooms. This would be a violation of the Affordable Housing Agreement, between the town and the development, as filed on the land records and part of the court stipulated 8-30g affordable housing approval. The Planner has been in contact with the owner of record and he has claimed that he no longer has any financial interest in the property because it is now bank owned. The Town Planner cannot confirm this because both the lender and the current service agent are not being cooperative. The Town Planner is continuing to work with the Association and the Town Attorney to explore various options.

**Metropolitan District Commission Water Bureau Public Meetings (Attachment)**
I have sent the attached letter to the 747 Metropolitan District Commission (MDC) residents in the Town of Farmington regarding three meetings that MDC will hold regarding the 2014 MDC Budget.

**Bright Ideas Grant Award**
The Town of Farmington has earned its first Bright Idea Grant ($10,000) through the Clean Energy Communities program--the Energy Efficiency Track. Farmington has accumulated 100 points and is now eligible for a $10,000 grant to use toward an energy-savings program. We accumulated these points through the efforts of both residents in Town who participated in Energy Efficiency Fund programs and the Town of Farmington’s participation in similar programs. The Ameresco performance contract was a major contributor to the Town’s point accumulation. This grant award was truly achieved through our green minded residents and the efforts of the Green Efforts Committee. The Town will now work to develop an energy-savings project that will meet the requirements of the grant program.

**Recreation Manager Recruitment**
We are currently in the process of preparing a recruitment to fill the recreation management void that Priscilla Peale left when she retired after 36 years of dedicated service to the Town of Farmington. To that end we will be recruiting for a Recreation Manager. This will be a high level position that will be tasked with managing all aspects of the Town’s sports, culture, golf, and passive and active recreation programs. We will be seeking a seasoned manager that is both passionate and well versed in recreation programing and golf course management. We expect to conduct a national search and hope to have someone on board very early in 2014. Nancy Parent, Director of Community & Recreational Services, will continue to manage the entire department both in this transition period and thereafter.

**Town Council Reception**
On December 10, 2013 from 5:30 p.m. to 7:00 p.m., prior to the regular Town Council Meeting, there will be reception held for the outgoing members of the Farmington Town Council.

**Quarterly Reports and Goals - attachments**
MOTION: Agenda Item L-1
That ______________ be appointed to the Plainville Area Cable TV Advisory Council beginning immediately and ending June 30, 2015. (Erickson)(R)

MOTION: Agenda Item L-2
That ______________ be appointed to the Plainville Area Cable TV Advisory Council beginning immediately and ending June 30, 2015. (Bagdigian-Buttero)(D)

MOTION: Agenda Item L-3
That ______________ be appointed to the Plainville Area Cable TV Advisory Council beginning immediately and ending June 30, 2015. (Landry)(R)

MOTION: Agenda Item L-4
That ______________ be appointed to the North Central Regional Mental Health Board, Inc. beginning immediately and ending September 30, 2015.(Wienke)(R)

MOTION: Agenda Item L-5
That ______________ be appointed to the North Central Regional Mental Health Board, Inc. beginning immediately and ending September 30, 2015.(Parady)

MOTION: Agenda Item L-6
That ______________ be appointed to the Human Relations Commission beginning immediately and ending June 30, 2015.(Elling)(D)

MOTION: Agenda Item L-7
That ______________ be appointed to the Human Relations Commission beginning immediately and ending June 30, 2015.(Chakraborty)(R)

MOTION: Agenda Item L-8
That ______________ be appointed to the Human Relations Commission beginning immediately and ending June 30, 2015.(Mambrino)(R)

MOTION: Agenda Item L-9
That ______________ be appointed to the Building Code Board of Appeals for a five-year term beginning immediately and ending September 30, 2018.(Charette)(R)

MOTION: Agenda Item L-10
That ______________ be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2015.(Apuzzo)(R)
MOTION: Agenda Item L-11
That__________________be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2015.(Bonk)(R)

MOTION: Agenda Item L-12
That__________________be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2015.(Kleinman)(D)

MOTION: Agenda Item L-13
That__________________be appointed to the Economic Development Commission for a two-year term beginning immediately and ending September 30, 2015.(Howard)(R)

MOTION: Agenda Item L-14
That__________________be appointed to the Farmington Historic District Commission for a five-year term beginning immediately and ending September 30, 2018.(Calciano)(D)

MOTION: Agenda Item L-15
That__________________be appointed to the Housing Authority for a five-year term beginning immediately and ending September 30, 2018.(DeMeo)(D)

MOTION: Agenda Item L-16
That__________________be appointed to the Housing Partnership beginning immediately for an indefinite term.(Ollendorf)

MOTION: Agenda Item L-17
That__________________be appointed to the Retirement Board for the balance of a two-year term beginning immediately and ending January 2014.(Ollendorf)

MOTION: Agenda Item L-18
That__________________be appointed to the Water Pollution Control Authority for a five-year term beginning immediately and ending September 30, 2018.(Charette)(R)

MOTION: Agenda Item L-19
That__________________be appointed to the Unionville Historic District and Properties Commission for a five-year term beginning immediately and ending September 30, 2018.(Johnson)(U)

MOTION: Agenda Item L-20
That__________________be appointed as a Land Trust Representative to the Land Acquisition Committee for an indefinite term beginning immediately.(Maresh)(R)
MOTION: Agenda Item N-1

To Recommend the Purchase of Lot 8 Collinsville Road Owned by YMCA of Greater Hartford (approximately 10.75 acres) for a Purchase Price of $161,250 to the TPZ for a Report Under Section 8-24 of the Connecticut State Statutes.

NOTE: This property is located along the Farmington River in the northwestern corner the Town of Farmington. Its 10.75 acres includes approximately 1,700 linear feet of frontage along the Farmington River and approximately 1,000 feet along the Farmington River Multi-Use Trail. Additionally, this property links with another open space properties owned by the Town of Farmington that were purchased by the Town in 1999 and 2010. The three properties together will provide approximately 42 acres of open space with nearly a mile of river frontage and nearly the same amount of frontage along the Farmington River Trail. With this acquisition, the Town would own all but one single family home property in this northwest corner between the Farmington River and the Farmington River Multi-Use Trail.

The procedure for open space acquisition approval for this property includes the following steps:

1. Setting public hearing for the November 12th Council meeting at the October 8th Council meeting. - Complete
2. Hold public hearing on November 12th. Complete
3. Make 8-24 referral to TPZ at the November 12th meeting.
4. Receive TPZ 8-24 report at the December 10th meeting.
5. Vote on whether or not to authorize acquisition at the December 10th meeting.

Attachment
MOTION: Agenda Item N-2

To Authorize The Town Manager To Sign The Attached Agreement For The Installation Of A Monitoring Well On Town Property Near The Access Road To The Fishing Pier Adjacent To The Water Pollution Control Facility.

NOTE: This monitoring well has been requested by the Environmental Consulting Engineer for the former Battiston Cleaners, previously operated as a gas station. This monitoring well is required by the DEEP as part of the land transfer act, as the property is in the process of being sold. This agreement has been reviewed and approved by the Town Attorney. It is in the Town’s interest to cooperate with DEEP and the Consultant of the new owner to analyze the ground water on Town property. The Town has agreed to this type of activity in the past.

Attachment
MOTION: Agenda Item N-3

To Authorize the Town Manager to Sign the Attached Service Agreement to Participate in the Connecticut Conference of Municipalities (CCM) Discount Prescription Drug Card Program administrated by ProAct Pharmacy Services, Inc. (ProAct).

NOTE: The CCM Discount Prescription Drug Card Program offers prescription drug savings of up to 45% to residents without health insurance or a pharmacy benefit plan, as well as residents who have prescriptions not covered by their insurance. The program is established and maintained by CCM and ProAct with no cost to municipalities or to residents.

- The Contract with ProAct, a discount pharmacy network, and CCM is for one (1) year with automatic renewal
- CCM administers the program on behalf of the Town. ProAct, is the program administrator.
- CCM mails discounts cards to Farmington residents
- CCM advertises the program to Farmington residents
- Cards can be used immediately at participating pharmacies
  - Participating pharmacies include national chain pharmacies and local independent pharmacies
- Participating pharmacies absorb the cost of the discount
- Discounts include:
  - 45% savings off the retail price of prescription drugs
  - Pet prescriptions with a human use
  - Savings on Vision, Lasik and Hearing services
  - Allows for 90 day supplies from Health Direct Pharmacy Services through the mail

Many other communities have participated in the program with much success. I am recommending that the Town sign a one year contract with CCM and ProAct Pharmacy Services, Inc.

Attachment
MOTION: Agenda Item N-4

To Disband and Thank the Farm Sub-Committee that has Completed its Work.

NOTE: On behalf of the Town of Farmington, we thank the Farm Sub-Committee for their leadership and all their hard work.
MOTION:  
To Approve the Following Property Tax Refunds:

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<tr>
<th>NAME</th>
<th>REASON</th>
<th>AMOUNT</th>
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<td>3) Allstate Boiler</td>
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<td>5) Philip &amp; Andrew Back</td>
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<td>6) Stuart Bergman</td>
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<td>7) Cathy Boyajian</td>
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<td>8) Susan Boyle</td>
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<td>9) Judith Carroll</td>
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<td>10) Chase auto finance</td>
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<td>11) Daimler Trust</td>
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<td>14) Jennifer Egan</td>
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<td>16) Doris Fillion</td>
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<td>17) Financial Ser Veh</td>
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<td>Wencheng Tu</td>
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<td>Douglas Urisko</td>
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<td>K or A Warzynska</td>
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<td>47</td>
<td>Wheels LT</td>
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<tr>
<td>48</td>
<td>Randal Wilcox</td>
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**TOTAL:** $10,338.25
MOTION: Agenda Item N-6


NOTE: This bid is to acquire a new emergency medical response vehicle to replace Medic 12 at the Farmington Fire Station. The current vehicle which is nine years old, will be relocated to Oakland Gardens.

Bid # 185 was advertised twice. The first time it was placed out to bid the Town did not receive any bid submissions. The second time it was advertised we received one bid, from the Swab Wagon Company. Fire staff have reviewed the bid submission and determined that it will meet the Fire Service’s needs.

Funds, in the amount of $95,000, were included in the FY2013/2014 Capital Budget for this acquisition.

Town staff will be available at the Council meeting to answer any questions.
MOTION: Agenda Item N-7

To Approve the Following OPM Regional Performance Incentive Program Resolution:

Whereas Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

Whereas the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas on October 23, 2013 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council’s member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of Farmington has expressed an interest in taking part in the project proposal(s) entitled

1. Regional Nutmeg Network Connections
2. Regional Data / Disaster Recovery Center
3. Regional Computer Forensics Laboratory
4. Human Resources On-line Clearinghouse and Templates

Now, Therefore Be It Resolved that the Farmington Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes the Town Manager to sign all necessary agreements and take all necessary actions to allow for the Town’s participation in this program.

NOTE:

**Regional Nutmeg Network Connections (estimate will depend on participating towns)**

CRCOG would submit a regional Nutmeg Network connection grant application on behalf of CRCOG towns who do not wish to submit an individual application. Given that regional projects are a legislative priority, CRCOG staff believes this will make the connection applications stronger by submitting them jointly. In addition, CRCOG would bear the relative burden of negotiating the OPM grant process on behalf of the participating towns.
**Regional Data / Disaster Recovery Center (estimate $500K)**
Taking advantage of the Nutmeg Network, CRCOG would establish a self-service Data / Disaster Recovery Center for towns to use either via self-service servers, or with consultant and implementation assistance. The Data Center would operate out of two locations for backup purposes. Towns could use the data center for disaster recovery, replacement of aging servers, new applications and replacement of existing applications. In addition, CRCOG would use this as a platform to create additional shared regional applications, as well as moving existing applications, such as Regional Permitting and GIS to the Nutmeg Network, giving quicker access for towns and removing dependence on the Internet.

**Regional Computer Forensics Laboratory (estimate 250K)**
CRCOG staff is working in conjunction with the Capitol Region Chiefs of Police Association to further the concept of a regional forensics laboratory dedicated to computer crimes. With the increase in computer crimes (including online fraud and financial crimes, digital production and dissemination of child pornography, online predators seeking child victims, stalking, harassment, and threatening) there is an overload at the State Laboratory and municipalities are often doing this work on their own. This project proposes to provide equipment, software licenses and training. Participating municipalities would assign investigators to the lab that in turn would receive and maintain the training necessary to successfully resolve these complex investigations for their agencies. The project team is also working with private sector partners.

**Human Resources On-line Clearinghouse and Templates (estimate $65,000)**
Establishing a robust, on-line clearinghouse (possibly via a stand-alone micro-site off of the CRCOG website) to post sample HR documents, templates and related data, including, but not limited to, Personnel Policies, Pay Scales for Unaffiliated Employees, HR Checklists, Job descriptions, Performance Appraisal Systems and Union Contracts. Templates of select documents for towns to modify/customize would be created by a hired HR consultant.
MOTION:

Agenda Item 0

Executive Session – To Discuss Matters Concerning Collective Bargaining.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of any matter, which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1-210. (9) records, reports and statements of strategy or negotiations with respect to collective bargaining;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager
Finance Director
Assistant Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.

Executive Session – To Discuss Matters Concerning the Sale or Acquisition of Real Property.

To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225 (a) for the following purposes as allowed by Section 1-200(6), that is

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

Members of the Town Council
Town Manager

NOTE: Approval of this motion shall be by 2/3 vote.